



Foundation Music School Private Lesson Cancellation Policy

Private lessons are a semester commitment. A semester is 16-weeks during the fall and spring, and 6-weeks or 8-weeks during our summer sessions.

When you commit to private lessons, your child's success depends on your commitment to attend. Please plan carefully to avoid cancellations. If you must withdraw from private lessons, please refer to the following guidelines:

FMS offers one free preview per child before a commitment is made to private lessons. Once you confirm your lesson day/time with your teacher, the commitment has been made to pay for the semester in full, or the semester pro-rated if lessons begin after our semester has begun. If needed, please inquire for semester beginning and ending dates. FMS does not provide private lessons on a week-to-week basis.

Four equal payments are due during the fall and spring semesters. Our fee schedule is posted on our website and states the following: Fall payments are due in August, September, October and November. Spring payments are due in January, February, March and April. Summer payments are due in June and July. If you choose to discontinue lessons, kindly notify your teacher by the final lesson of the current semester. If you withdraw from lessons during a month when a payment is due, or with less than two weeks prior to the start of the next semester, a cancellation fee of up to one month's tuition will occur.

We strongly encourage students to complete the entire semester of lessons. If a situation arises where a student is unable to complete the entire semester, the cancellation fee will apply and a pro-rated account credit will be given if payment was received in advance. Unfortunately material fees are not refundable.

Please refer to our attendance policy for missed lessons and/or late cancellations.