

## **FMS Cancellation Policy**

*FMS classes are 4, 6/7, 8, 12 or 16-week commitments, depending on the class. FMS private lessons are 16-week commitments during fall and spring semesters, and 6-week or 8-week commitments during our summer sessions. When you register for our classes, your child's success and the success of our classes depend on your commitment to attend. Please plan carefully to avoid canceling your registration. If you must cancel your registration, please refer to the following guidelines:*

### **Family Music (FM1, FM2, FM3, All Together Now & Zumbini)**

For Family Music classes (6/7-week, 8-week OR 16-week classes) we are happy to give a full refund if written notification is given at least one week prior to the start of the class. If cancellation occurs less than one week prior to the start of the class, a cancellation fee of \$25 will be charged and the prorated account credit can be used for future classes. Unfortunately material fees are not refundable.

### **Music Makers/Pre-Instrument Mini-Music Sessions**

Mini-Music Sessions are 4, 6/7, 8, 12, and 16-week commitments. We are happy to give a full refund if written notification is given at least one week prior to the start of each mini-music session. Payment in full is due at registration for 4 and 8 week enrollments. 12 & 16 week enrollments may be paid on a 4-week schedule, with the payment due at the beginning of each 4-week mini session. If a situation arises where a student is unable to attend for the entire mini session, the 4-week payment is still due for the mini session in which the cancellation occurs. If written notification is given at least one week prior to the start of the following mini session, we are happy to provide a refund. If a cancellation is made less than one week prior to the start of a mini session, a cancellation fee of \$25 may apply. Unfortunately material fees are not refundable.

### **Music Makers/Instrument Prep (SDPS, Nature & World)**

Music Makers classes are 6/7 weeks or 16-weeks in length and we strongly urge families to commit to the full class time. We are happy to give a full refund if written notification is given at least one week prior to the start of the semester. Payment is due at registration. Monthly payments are available and are due on the first day of each month. If a situation arises where a student is unable to attend for the entire semester, the monthly payment is still due for the month in which cancellation occurs, and a further cancellation fee equal to one month tuition will apply. A pro-rated account credit will be given if payment was received in advance. After the 3rd or 8th week of the class, refunds/account credits are not possible. Unfortunately material fees are not refundable.

### **Group Instrument**

For enhanced learning, we strongly urge families to commit to the full 6/7 weeks or 16-week semester. We are happy to give a full refund if written notification is given at least one week prior to the start of the semester. Payment is due at registration. Monthly payments are available and are due on the first day of each month. If a situation arises where a student is unable to attend for the entire semester, the monthly payment is still due for the month in which cancellation occurs, and a further cancellation fee equal to one month tuition will apply. A pro-rated account credit will be given if payment was received in advance. After the 3rd or 8th week of the class, refunds/account credits are not possible. Unfortunately material fees are not refundable.

### **Private Instrument Lessons/Vocal Lessons**

FMS offers one free preview per child before a commitment is made to private lessons. Once you confirm your lesson day and time with your teacher, the commitment has been made to pay for the semester in full, or the semester pro-rated if lessons begin after our semester has begun. If needed, please inquire for semester beginning and ending dates. Fall and Spring semesters are 16-weeks in length and during our summer sessions, families have the option of either 6 or 8 week sessions. FMS does not provide private lessons on a week-to-week basis. We strongly encourage students to complete the entire semester of lessons. If a situation arises where a student is unable to continue for the entire semester, the monthly payment is still due for the month in which cancellation occurs, and a further cancellation fee equal to one month tuition will apply. A pro-rated account credit will be given if payment was received in advance. Unfortunately material fees are not refundable. *Please refer to our attendance policy for missed lessons and/or late cancellations.*

### **Mini-music camps and Preschool mini-camps**

Mini-music camps are sold individually and should be paid for in full at the time of registration. For mini-camps, we are happy to give a full refund if written notification is given at least one week prior to the start of the camp. Cancellations which occur less than one week prior to the camp will result in a 50% account credit. Scholarship percentages can be applied to the cost of camp (*preschool camps excluded*) but cancellations may require personal payment of the cancellation fee.

### **Amadeus Music Camp (Our week-long Summer Camp)**

A \$60 non-refundable deposit is due at registration. The remaining balance of the camp fee is due 3-weeks before the start date of camp. Scholarships cover the cost of camp, but cancellations after registration will require personal payment of the \$60 deposit. *Please note:* All cancellations made after the balance due date may result in cancellation fees.